

## MERTON u3a ANNUAL GENERAL MEETING

Wednesday 20<sup>th</sup> March 2024, 12:00 to 14:30

Venue: Trinity URC Church Hall, Mansel Road, SW19 4AA

### Draft Agenda

1	Welcome by Chair	12:00
2	Apologies for absence	
3	Receive and approve the minutes of the AGM held on 22nd March 2023	
4	Matters arising from the minutes	
5	Receive and approve the Annual Report of the Chair	
6	Receive and approve the Annual Accounts for the year 2023	
7	Resolutions submitted.  <b>Resolution 1:</b> Replace the existing Merton u3a constitution with one based on a more up to date model constitution provided by the Third Age Trust(TAT). Some minor amendments have been made and approved by TAT to the model constitution to reflect our u3a's requirements. The specific details are set out in the accompanying Note 1 below.	
8	Election of Executive Officer(s) and those in Supporting Roles for the coming year Thank outgoing Executive Officer(s) and those in Supporting Roles for their commitment	
9	Any other business	
10	Chair to formally close the AGM	13:00
11	Light buffet lunch	13:00 to 14:30

**Note 1: Summary of proposed changes to the Third Age Trust Model Constitution for Merton u3a.**

Link to the full constitution on the Merton u3a website:

[https://www.mertonu3a.org.uk/\\_files/ugd/56a575\\_867ecb2bcf954ae1bc74a4452bdee290.pdf](https://www.mertonu3a.org.uk/_files/ugd/56a575_867ecb2bcf954ae1bc74a4452bdee290.pdf)

**Clause number & description**

1. Adoption of the constitution  
The date of "20 March 2024" (i.e. next Annual General Meeting) has been ADDED.

2. Name  
Wording "more informally known as Merton u3a" has been ADDED.

3. Object  
Wording "in the borough of Merton and surrounding areas." has been ADDED.

9. Termination of membership  
A period of "three months" has been INSERTED in clauses 9(3) and 9(4)(a).  
(The period of three months inserted is consistent with the provisions of the existing constitution.)

10. General meetings  
"(1) The charity must hold a general meeting within twelve months of the date of the adoption of this constitution, unless this constitution replaces an earlier constitution in which case sub-clause (2) applies."

The above clause included in the TAT Model Constitution has been DELETED as it does not apply to Merton u3a. Subsequent clauses in this section have been re-numbered accordingly.

16. Officers and trustees  
Clause 16(6)  
Wording in Clause 16(6)(a) of the TAT Model Constitution refers to "first trustees" of a new u3a. As this does not apply to Merton u3a, the whole of Clauses 16(6)(a) and 16(6)(b) have been REPLACED by the existing wording of Clause 16(6)(b) only, re-numbered as Clause 16(6).

The following original wording of Clause 16(6)(a) has been DELETED:

*Transitional arrangements for election or selection of trustees.*

(a) *The first trustees of a new u3a (including officers) shall be those persons acting as a steering group at the conclusion of the meeting at which this constitution is adopted. At any time up till the first annual general meeting the existing trustees may co-opt additional trustees up to the maximum*

*number specified in sub-clause 16(5). The first trustees will serve until the first annual general meeting when all will retire but be eligible for nomination and subsequent election.*

The following wording, originally in the TAT Model Constitution as Clause 16(6)(b) has been RENUMBERED as Clause 16(6):

*Upon adoption of this constitution the charity will continue with the terms of membership for those trustees eligible to continue as trustees under the charity's previous constitution with the proviso that all and any transitional arrangements end before the third annual general meeting after this constitution is adopted.*

Clauses 16(7) and 16(8)

The TAT Model Constitution specify periods of service for officers/trustees of up to nine years and three years respectively for these clauses.

However, the Third Age Trust had previously agreed to periods of up four years in the case of Merton u3a, instead of three, and this was approved at the AGM held on 22<sup>nd</sup> March 2023, with the result that:

Clause 16 (7) has been AMENDED to include a period of 12 years instead of 9 years,

Clause 16 (8) has been AMENDED to include a period of 4 years instead of 3 years.

In addition, the following wording has been ADDED to Clause 16 (8):

*"If insufficient nominations are received to fill the vacancies for Officers and/or Committee members, a majority decision can be taken by the Committee to ask the retiring officer(s)/member(s) to remain in post until the next AGM for a maximum of 1 year."*

34. *Validation until first annual general meeting*

(a) *Until the first Annual General Meeting of the charity takes place this constitution shall take effect as if references in it to the trustees were references to the persons whose signatures appear at the bottom of the clause).*

(b) *This constitution was validated and adopted for the u3a, prior to its first annual general meeting, by its trustees on .....*

(c) *Names and Signatures*

This clause, included in the TAT Model Constitution, does not apply to Merton u3a and has been DELETED.